

Milford Town Library
Board of Library Trustees
Thursday, June 10, 2021
Meeting Minutes

Present: Ed Bertorelli, Sue Edmonds, Marco BonTempo, Margaret Myatt, Ann Ragosta, Stephanie Abisla, Scott Vecchiolla, Michael Conboy. Absent: None.

- I. Call to Order - Ed Bertorelli calls the meeting to order at 7:01pm.
- II. Approval of May 13 minutes, **Motion** to approve by Marco, second by Stephanie. Vote unanimous.
Approval of minutes from May 25, 2021 mask meeting. **Motion** by Scott second by Margaret. Vote 5 yay, 1 abstain.
- III. Approval of Warrants: Ed read aloud the warrants, **Motion** to approve by Margaret, second by Stephanie. Vote unanimous.
- IV. Invitation to Speak: None at this time.
- V. Appointments: None at this time.
- VI. Reports and Statistics:
 - a. Committee Reports: As distributed.
 - b. Staff Reports: Sue mentions they're starting to prepare for programs and summer readings. Beads are being awarded for each book read, so that a bracelet or necklace can be made once enough books are read. Social media usage has increased to create a larger digital footprint. ESL will be continuing. MeeScan usage continues to do well. Curbside continues to stay popular.
 - c. Hill Garden Committee: Crushed stone should be delivered soon and then the landscaper will finish the plantings. There is an anonymous donor that wishes to donate the cost of the astroturf. However, the astroturf hasn't been decided on yet.
 - d. Director Report: Sue mentions updating and replacing the circulation area is still being discussed.

VII: Old Business:

- A. Budget update: Sue said on the budget sheet there's still roughly \$9,000 left for this June budget. She mentioned a few ways to use the funds appropriately. Also, state aid has \$175,000 still available for use.
- B. IT Update: None at this time.
- C. Covid 19 Update: As discussed on May 25th.

VIII. New Business:

- A. Capital Plan Update: As discussed.
- B. Garden Club Contributions: Ed mentioned what a wonderful job the Garden Club has been doing.
- C. Director Review: Ed mentions the performance review form. Marco mentions an amendment on question 2. Ed wants the evaluation to be filled out and discussed at the next meeting.

IX: Adjournment: **Motion** to adjourn at 7:35pm by Scott, second by Stephanie. Vote Unanimous.

Next meeting July 14, 2021.